

Completed By:

Location:

Date Completed:

Sanitation Requirements

Instructions: This checklist is intended to help you identify potential hazards in your workplace. The questions are based on applicable Federal OSHA standards. Keep in mind that additional state and local regulations may apply, depending upon your location. Please check one answer for each question. If you select “no,” you should investigate further to determine what corrective action may be needed to address the hazard. You can review the specific OSHA Standards outlined below at www.osha.gov/law-regs.html. Choose “General Industry” or “Construction.”

	Questions	OSHA Regulation	Yes	No	N/A
	Sanitation Requirements				
1)	Are all places of employment kept clean to the extent that the nature of the work allows?	1910.141(a)(3)(i)			
2)	Are change rooms provided and equipped with storage facilities for street clothes and separate storage facilities for protective clothing?	1910.141(e)			
3)	Are employees prohibited from consuming food or beverage in a toilet room or in any area exposed to toxic materials?	1910.141(g)(2)			
4)	Are floors in every workroom maintained in a dry condition?	1910.141(a)(3)(ii)			
5)	Are the outlets for nonpotable water (i.e., industrial or firefighting purposes) posted or otherwise marked in a manner that will clearly indicate the water is unsafe and not to be used for drinking or washing?	1910.141(b)(2)(i)			
6)	Are toilet facilities provided in all places of employment?	1910.141(c)(1)(i)			
7)	Are washing facilities maintained in a sanitary condition and provided with hot and cold water?	1910.141(d)(1)			
8)	Is every enclosed workplace equipped and maintained to prevent rodents, insects, and other vermin?	1910.141(a)(5)			
9)	Is an extermination program instituted where the presence of insects is detected?	1910.141(a)(5)			

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10)	Is potable water provided in all places of employment for drinking and washing for the employees?	1910.141(b)(1)(i)			
11)	Is the place of employment maintained in a sanitary condition, with all sweeping, solid or liquid wastes, refuse, and garbage removed?	1910.141(a)(4)(ii)			
12)	Is the proper number of toilet facilities provided for each sex?	1910.141(c)(1)			
13)	Where wet processes are used, are drains maintained or appropriate waterproof foot gear provided?	1910.141(a)(3)(ii)			

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