

Completed By:

Location:

Date Completed:

Exits

Instructions: This checklist is intended to help you identify potential hazards in your workplace. The questions are based on applicable Federal OSHA standards. Keep in mind that additional state and local regulations may apply, depending upon your location. Please check one answer for each question. If you select “no,” you should investigate further to determine what corrective action may be needed to address the hazard. You can review the specific OSHA Standards outlined below at www.osha.gov/law-regs.html. Choose “General Industry” or “Construction.”

	Questions	OSHA Regulation	Yes	No	N/A
	Design and Construction Requirements				
1)	Are employees able to open doors to open an exit door from the inside at all times without keys, tools, or special knowledge?	1910.36(d)(1)			
2)	Are exit route doors free of any device or alarm that could restrict emergency use of the exit route if the alarm fails?	1910.36(d)(2)			
3)	Are exit signs separated by fire resistant materials?	1910.36(a)(2)			
4)	For rooms that are designed to be occupied by more than 50 people, do the doors that connect the room to an exit route swing out in the direction of travel?	1910.36(e)(2)			
5)	Are there at least two exit routes available to permit evacuation of employees during an emergency?	1910.36(b)(1)			
6)	Does each exit lead directly outside to a street, walkway, refuge area, public way, or open space with access to the outside?	1910.36(c)(1)			
7)	Is the exit door protected by a self-closing door that remains closed upon the sounding of an alarm system?	1910.36(a)(3)			

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	Questions	OSHA Regulation	Yes	No	N/A
	Lighting and Marking				
8)	Is each exit route adequately lighted so each employee can see the exit route?	1910.37(b)(1)			
9)	Is each exit clearly visible and marked by a sign reading "Exit?"	1910.37(b)(2)			
10)	If the direction of travel to the exit is not known, are signs posted along the exit indicating the direction of travel to the closest exit?	1910.37(b)(4)			
11)	Is each doorway or passage along an exit access that could be mistaken for an exit marked "Not an Exit" or identified by a sign indicating its actual use?	1910.37(b)(5)			
12)	Does each exit sign have the word "Exit" in clearly marked letters not less than 6 inches high and the main letters in the word not less than three-fourths of an inch wide?	1910.37(b)(7)			
	Maintenance, Safeguards, and Operational Features				
13)	Are exits routes free and unobstructed?	1910.37(a)(3)			
14)	Can all exits routes be reached without going through a room that is locked?	1910.37(a)(3)			
15)	Are the proper safeguards designed to protect employees during an emergency (sprinkler systems, alarm systems, fire doors, and exit lighting) in proper working order at all times?	1910.37(a)(4)			

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